

# F.I.N.D.S.



# MODEL

## **F**ocus on information needed

- Narrow or broaden topic and write a thesis statement
- Determine how much information is needed
- Define search terms
- Outline a research plan and a timeline

## **I**nvestigate resources to search for answer

- Locate collections such as fiction, non-fiction, reference, biographies, non-print, and e-resources
- Apply evaluative criteria to select best resources to answer the search question
- Demonstrate an understanding of how information is organized and located
- Exhibit responsible care and use of materials, e-resources, equipment, and facilities

## **N**ote & evaluate facts and ideas to answer the question

- Read, evaluate, and select information to answer search need
- Take notes and record data required for citations
- Analyze information gathered and compare with research need
- Organize notes for clarity, coherence, and emphasis

## **D**evelop information into knowledge for presentation

- Select a presentation format appropriate for the topic, audience, purpose, content, and technology available
- Analyze and synthesize collected information
- Use resources and technology to create and present a quality product
- Demonstrate effective interpersonal communication skills to share ideas and information with others

## **S**core presentation and search process

- Apply or develop evaluative criteria for information problem or product
- Reflect on the search process, noting strengths and weaknesses
- Make recommendations for ways to improve search strategies