

TeachTown Social Skills at Home Use

Teacher Instructions

The Home Component of the TeachTown Social Skills program is designed to create a bridge between the lessons taught in the classroom and a student's social behavior at home. Our goal is to ensure that family members are aware of the social skills teachers are focusing on at school, so they can address the same skills, use the same language, and provide reinforcement for these skills at home.

How to access the curriculum-based components that can be printed and sent home:

- Teachers: login into your TeachTown account and access the Social Skills Program
- Select the **Curriculum** tab within the program
- Select the Behavioral Domain
- Select the desired Targeted Behavior(s)
- Select the corresponding Resources and print

Resources

- Homework Assignments (Elementary only) are available under the Curriculum tab on the online program and can be sent home with the Social Comic.
- Priming Lessons (Elementary only) provide teachers/parents/guardians with a list of vocabulary terms that can be reviewed and practiced at home
- Extension Activities (Middle School only) are available under the Curriculum tab within the online program and provide samples of activities related to the specific targeted skill.
- Parent Tip Sheet (Middle School only) provides parents with the opportunity to practice the targeted skill by way of suggested activities and how to model, practice and reinforce those targeted behaviors in the home environment.

Student Login Feature – Teacher Instructions

Within the Elementary and Middle School Programs, teachers can create a student login ID and password that is unique to each student and allows students to access from home:

- Interactive Activities (both Elementary and Middle)
- Targeted Behavior Video (both Elementary and Middle)
- Comic Strip (Middle School only)

Creating a Student Login:

1. Select Student
2. Utilize drop down arrow to the right of the student's name and select **Login Credentials**
3. Place checkmark next to “Enable students to log in to apps”
4. Select a student **Login Name**
5. Select a student **Password**
6. Hit **Submit**
7. **Provide the Login Name and Password to Parent/Guardian in the letter attached to the Parent Instructions packet.**



The image shows two screenshots from the TEACHTOWN Middle School Social Skills interface. The left screenshot shows the 'View Students' page with a list of students. A box labeled 'Activated' points to the lock icon next to 'Ben Bannerfield' and 'Billy Kidd'. A box labeled 'Not Activated' points to the lock icon next to 'Brenna'. A dropdown menu is open for 'Brenna', showing options: 'View Profile', 'Login Credentials', and 'Login as...'. A blue arrow points from the 'Login Credentials' option to the right screenshot. The right screenshot shows the 'Student Login Credentials' form. At the top right, it says 'Facilitator (Adult): Kim Johnson' and 'Student: Billy TeachTown'. The form has tabs for 'Home' and 'Student Login Credentials'. It displays 'First Name: Billy' and 'Last Name: TeachTown'. Below this is a message: 'Certain applications allow older students to log in independently using their own Login Name and Password. Before students can log in, you must enable their account for login using the check box below, and provide a valid Login Name and Password.' There is a checked checkbox labeled 'Enable student to log in to apps.'. Below that are input fields for 'Login Name: cyzan' and 'Password: *****'. At the bottom, it says 'This student's credentials are valid!' and has a green 'Submit' button. A blue arrow points from the 'Submit' button back to the left screenshot.

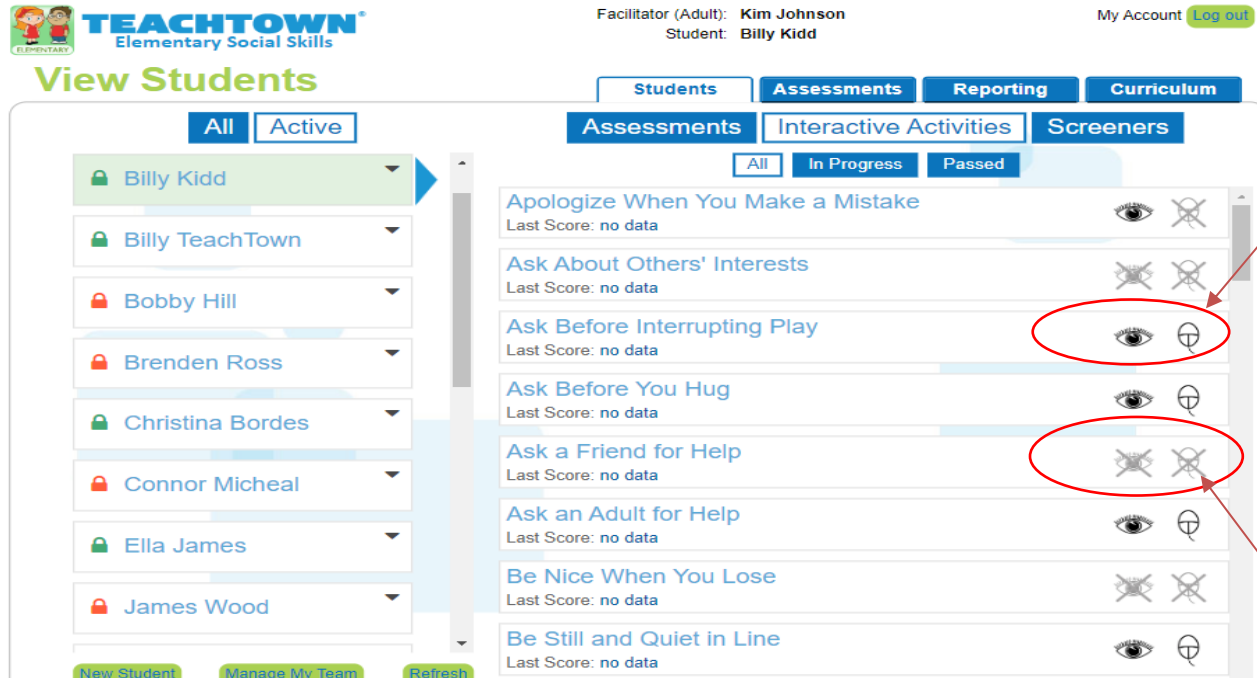
Note: Red lock signifies Login Credentials have NOT been activated for that specific student. Green lock signifies that student has an active Login and Password account.

Setting a Student's Permissions – Teacher Instructions

Once Login Credentials have been created for a student. The teacher must provide the student with access to the Videos and Interactive Activities.

The Comic Strip Builder (located in Middle School Social Skills) is available upon student login and does not need to be assigned by the teacher.

- Select Student
- Select Interactive Activities tab
- Activate the eye to enable **Video** viewing for each Targeted Skill
- Activate the *mouse* to enable **Interactive Activities** for each Targeted Skill



The screenshot shows the TEACHTOWN Elementary Social Skills interface. At the top, it identifies the Facilitator (Adult) as Kim Johnson and the Student as Billy Kidd. The user is logged out. The main navigation includes 'View Students' and tabs for 'Students', 'Assessments', 'Reporting', and 'Curriculum'. Under 'Assessments', there are sub-tabs for 'Assessments', 'Interactive Activities', and 'Screeners'. The 'Interactive Activities' sub-tab is active, showing a list of skills with columns for 'All', 'In Progress', and 'Passed'. A list of students is on the left, with 'Billy Kidd' selected. The skills list includes: 'Apologize When You Make a Mistake', 'Ask About Others' Interests', 'Ask Before Interrupting Play', 'Ask Before You Hug', 'Ask a Friend for Help', 'Ask an Adult for Help', 'Be Nice When You Lose', and 'Be Still and Quiet in Line'. Each skill has an eye icon (video viewing) and a mouse icon (interactive activities). Red circles and arrows highlight the eye and mouse icons for 'Ask Before Interrupting Play' and 'Ask a Friend for Help', indicating they are currently disabled (greyed out).

